

**Guidelines for
HEINRICH J. KLEIN STIFTUNG**

A. SELECTION CRITERIA

1. "Formal":

- Age (up to 28 years old; in justified exceptional cases up to 33 years old)
- University or college degree (Fachschulreife)
- Adequate knowledge of foreign language applicable for the planned project
- Certificates/evaluations (professional/scientific background)
- References

2. Candidates` identification with the objectives of the Foundation

- Extra-curricular activities/off-the-job (e.g. activities in youth and sports groups, participation in international partnerships between countries and cities, Amnesty International, etc.)
- Personal qualifications
 - able to communicate
 - open-minded
 - internationally mobile
 - open and outgoing
- Contact to foreign countries (e.g. student exchange)

B. SELECTION PROCESS

- **In writing:**
 - Curriculum vitae
 - Reasons for applying

- **Interview:**
 - Reasons for applying
 - Language ability
 - Personality
- **Willingness to prepare a final report**

C. STAYS ABROAD WHICH MAY BE SUPPORTED

Stays abroad which further the scientific qualifications of scholarship recipients, as defined under Foundation objectives:

- **Project-related work:**
Direct work on a scientific project (in compliance with separately defined conditions, also possible in cooperation with a business)
- Attendance at a scientific seminar related to the scholarship recipients' scientific work
- Summer courses/semester exchanges
at a university, (technical) college, or any institute of comparable standard